

Pohja Local Historical Archive

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Price list

Copying – publishing

Copying

Scanning of archival records and delivery by e-mail

Number of pages	Fee for copying
1–10 pages	free
> 10 pages	20 € / started hour

Paper copies of **archival records** and delivery by post/pick up.

Type of service	Price
Copying on A4 paper	0,20 € / page
Copying on A3 paper	0,40 € / page
Copying	20 € / started hour
Packaging and delivery fee	5,00 € / parcel

Scanning of **photographs** and delivery by e-mail

Number of photographs	Copying fee
1–5 photographs	free
> 5 photographs	20 € / starting hour (including any editing of images)

NOTE! When photographs from our archive are published in a medium, a **publication fee** is collected!

Type of medium	Publication fee
Press, books, exhibitions, film, video, TV, internet (non-commercial website / social media channel)	80,00 €
Advertising, internet (commercial website / social media channel)	160,00€

- Exception: photographs from our archive may be used free of charge in schoolwork, academic research (e.g. in articles, theses, books... etc.) and in the magazine *Ta Plats*. Museums are also exempt from the publication fee.
- Other types of archival material can be used and published for free.
- We do not charge any fees for requests.

Other fees – fees for invoices

Type of invoice	Fee
Invoice via email	2 €
Electronic invoice	3 €
Paper invoice	5€